



KIPP DELTA PUBLIC SCHOOLS

KIPP Delta Board of Directors Meeting

February 26, 2019

Location: KIPP Delta Public Schools | 1124 West Moultrie Drive | Blytheville, AR

Conference Line: 870-228-9000 ext. 9008 password 908

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www.kippdelta.org

Board Members in Attendance: Vince Billingsley, Lisa John-Adams, Robin Houseworth, Judge Joseph Wood, and Randy Zook; Dr. Jennifer Parks, Dr. Linda Okiror, Darrin Williams, Baxter Sharp, Ron Nurnberg, Kristen Wright, and Chalk Mitchell joined by conference line.

Staff in Attendance: Scott Shirey, Carissa Godwin, Charity Hallman, and Laurie Brown

I. Board Chair Welcome

- a. Lisa John-Adams called the board retreat to order at 3:04 p.m.

II. Organizational Health Report

- a. Carissa Godwin and Scott Shirey updated the board on key metrics and goals for the 2018-19 school year and answered questions.
- b. Mr. Scott Shirey presented Judge Joseph Wood with an award for his years of service on the KIPP Delta Board of Directors. Judge Wood has resigned from the board, effective February 28, 2019.

III. Consent Agenda

- a. Judge Joseph Wood motioned for approval of the Consent Agenda as presented; Robin Houseworth seconded; approved unanimously.

IV. Action Agenda

- a. Executive Committee Creation Resolution – After discussion, Lisa John Adams moved that the board consider a resolution to form an executive committee of the board whose primary purpose would be to support KIPP Delta’s Executive Director and act as a steering committee for the full board, providing organizational direction. The executive committee will advise the Executive Director on matters of strategic planning and exercise powers of the Board of Directors as to matters that arise and must be dealt with between regularly scheduled board meetings, when it is not feasible to convene the board. Kristen Wright seconded. The motion was approved unanimously.
- b. Governance & Nominating Committee Charter Revision – Lisa John Adams presented changes to the Governance & Nominating Committee charter. After discussion, Dr. Jennifer Parks moved that the board approve the charter revisions. Judge Joseph Wood seconded; unanimously approved.
- c. Audit Resolution – Charity Hallman presented information pertaining to KIPP Delta’s annual audit and answered questions. The audit was not completed

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in time for the Feb. 26th board meeting but will be ready by the end of March. Lisa John Adams moved to permit the KIPP Delta Finance Committee to review and approve the financial audit, regulatory audit, and A-133 federal audit for the fiscal year ending June 30, 2018, on behalf of the full board, presuming no significant deficiencies or material weaknesses are identified. Otherwise, these financial reports must be reviewed and approved by the full Board of Directors. Randy Zook seconded; unanimously approved.

V. Prospective Board Member Discussion

- a. Judge Joseph Wood asked board members for two referrals of potential KIPP Delta board members. Board members gave Judge Wood their suggestions. The Governance & Nominating Committee will vet the referrals and present potential board members to the board for a vote at a future meeting.

VI. FY19 Financial Health Update

- a. Charity Hallman gave the board an update on the state of KIPP Delta's finances and answered questions.
- b. Carissa Godwin presented financial strategies for the remainder of the year and answered questions.

VII. Student Recruitment Deep Dive

- a. Carissa Godwin gave a presentation on student recruitment efforts for school year 2019/20 and answered questions.

VIII. Executive Session

- a. The Board entered into Executive Session at 5:19 p.m. and adjourned at 6:04 p.m.

Respectfully submitted by Carissa Godwin, February 28, 2019