1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The following describes how parents will be involved in the development of the school parent and family engagement plan. It also describes how parents will be involved in the planning, review, and the improvement of parent and family engagement program:

- KIPP ELA enables the formation of Parent Teacher Organization that will foster parental and community involvement within the school.
- KIPP ELA shares a draft of the plan with Parent Family Engagement Committee, allow feedback and apply revisions as needed.
- KIPP ELA reviews the parent survey data from the 18-19 school year, drafts a plan, reviews it with the committee and applies appropriate revisions.
2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
KIPP ELA will conduct an Annual Title I meeting for parents to be held in the second quarter of school year. At this meeting, KIPP ELA staff will inform the parents of the requirements of Title I and the school's participation. Also, at this meeting, parents will informed of their rights under the Title 1 program.

The Annual Title 1 Meeting is scheduled as follows: Tentative (January 14, 2020)

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
The following describes how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide the information:

• KIPP ELA staff communicates to families their expectations via the Commitment to Excellence meeting. Forms and documents will be translated to Spanish and Arabic as needed.
• KIPP ELA informs the family of events via social media platforms including Facebook, School Messenger robocalls and text messages.
• KIPP ELA staff sends informational letters home with students.
• KIPP ELA staff makes individual calls to parents to request parent-teacher conferences.

Academic Progress
KIPP ELA staff sends a bi-weekly progress report home with students that requires a parent's signature. The form informs the parents as to how the behavior, homework assignment, as well as merits are earned.

KIPP ELA staff holds 3 parent-teacher conferences throughout the school year

KIPP ELA has 3 report card nights

KIPP ELA staff will routinely contact parents on an individual basis to communicate their child's progress. Once a student is registered in a class, the homeroom teacher will share their contact information with families.

KIPP ELA staff performs Weekly Live-School reports

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)
Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
The process in which the schools will follow to jointly develop with parents a school-parent compact is as follows:

At the start of the school year, KIPP ELA school staff, parents, and students will sign a school-parent-student compact: Commitment-to-Excellence Form. The Commitment to Excellence Form outlines how parents, school staff and students share the responsibility for improving student academic achievement. This is developed through means by which the school and parents will build and develop a partnership to help children achieve the state’s high academic standards. It will also be outlined in the Commitment to Excellence Form. KIPP ELA school staff, parents, and students will sign and agree to the compact.

5: Reservation of Funds

(If the district receives more than $500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
The following describes how the school will accomplish the reservation of funding for Title 1.

KIPP ELA staff will share with the Parent Family Engagement team the budget and take suggestions on how the funds should be utilized.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
The following describes how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families:

KIPP ELA will coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs with the following organizations and KIPP ELA Staff will encourage and support parents in fully participating:

- Juvenile Courts of Helena
- Freeman Park
- Boys and Girls Club
- Kids for the Future
- Thrive
- Teen Court
- Mid-South Health System
- Southern Bancorp
- Mr. Eugene Gause
- Easter Seals of Arkansas
- Crystal Myers-Martin Pre-K
- Great Rivers Cooperative Education
- Mr. Marcus Hughes
- Mrs. LaToya Harris
7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
The following describes the activities on how the school will accomplish materials to support parents in helping with their student's academic success:

- Attendance Workshop/Training to educate parents on the importance of attendance and the effects of chronic absenteeism. Share Attendance Works resources.
- Reading Workshop for parents of children in grades K-2 (strategies to help parents teach their children how to read. i.e. sounding out words, pointing at each word, etc.).
- Reading Workshop for parents of older children in grades 3-5- Why reading is important, the amount of time children should read
- Bullying Class for parents
- Educational Thanksgiving family engagement ceremony.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents’ assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
The following activities describes building capacity of school staff:

KIPP ELA hosts a professional development session for school staff dedicated to the following:

- Discuss ways to engage parents, how to reach out to parents, communicate with and have productive phone conversation and meeting with parents, etc. This will provide assistance to staff in building their capacity to work with parents as equal partners.
- Review and discuss the results of Family Survey and make necessary changes.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to
Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?
The following addresses building capacity - Discretionary for the School Parent and Family Engagement Plan:

- 1st Quarter report card night & awards ceremony
- Thanksgiving Family Lunch-Include books for families
- Family Christmas Celebration
- 2nd Quarter report card night & awards ceremony
- Family Health & Wellness Workshop
- 3rd Quarter report card night & awards ceremony
- Family Workshop-Engaging students through arts and play
- Family Engaging Training for Families
- Quarterly Family Engagement Meetings

(See complete Arkansas Guide for School Parent and Family Engagement Plan for references)

**District Feedback:**

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<thead>
<tr>
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<th>Attention: Changes Needed!</th>
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