



**KIPP Delta Board of Directors Meeting**

**Tuesday, July 19, 2016**

**3:00 PM – 6:00 PM**

**Location: Hunt Education Center, 105 Missouri St., Helena, AR 72342**

**Conference Line: 870-228-9000 ext. 9008 password 908**

Board Members in Attendance: Randy Zook, Cathy Cunningham, Ron Nurnberg, Lisa-John Adams, Kristen Wright; Chalk Mitchell and Joseph Wood joined by phone

Staff & Consultants in Attendance: Scott Shirey, Amy Charpentier, Carissa Godwin, Janelle Jenkins, Mike Wright, Charity Hallman, Chintan Desai; Matt Colburn joined by phone

**I. Board Chair Report**

- a. Mr. Zook called the meeting to order at 3:06 p.m.

**II. Annual Plan Presentation and Feedback**

- a. Mr. Shirey presented a report on the region's successes from FY 16 and the main components of the FY 17 annual plan.
- b. Mr. Zook suggested that teacher attendance should be an annual operating metric.

**III. Consent Agenda**

- a. Mrs. Cunningham motioned to approve all items in the consent agenda including the April Board Meeting Minutes, Board term renewals for Ron Nurnberg, Don Frieson, and Darrin Williams, and a policy amendment removing language on KIPP Delta staff members being unable to deliver feedback via email; Mrs. Wright seconded; the motion was approved unanimously.

**II. Action Agenda**

- a. Mrs. Wright motioned to approve the contract and conflict of interest waiver presented for Board member, Darrin Williams; Ms. John-Adams seconded; the motion was approved unanimously.
- b. Ms. John-Adams motioned to approve to presented line of credit increase with Southern Bancorp; Mrs. Houseworth seconded; the motion was approved unanimously.
- c. Mr. Zook and other members of the Board agreed suggested that next year KIPP Delta should do more research on lower interest rates for line of credit increases.
- d. Mrs. Cunningham motioned to approve the presented contract for former KIPP Delta employee, Matt Balla; Mrs. Houseworth seconded; the motion was approved unanimously.
- e. The Board agreed that contracts for other KIPP Delta contractors including Linda Belans, Matt Colburn, Robert Cheek, Jamie Hwang, and Leslie Galloway should be sent by KIPP Delta staff to the Board at a later time for review and approval.
- f. The financial policies that were originally included in the Board agenda were not discussed and KIPP Delta Finance Director Charity Hallman said that they will be sent with the aforementioned contracts for review and approval.

**III. Committee Reports**

- a. Mrs. Godwin presented the Development Committee Report; she said that Give/Get forms will soon be sent to the Board for review and completion; Ms. John-Adams motioned to approve the FY 17 Development Committee Goals; Mrs. Cunningham seconded; the motion was approved unanimously.
- b. Ms. Wright presented the Governance & Nominating Committee Report.
- c. Ms. Hallman presented the Finance Committee Report.
- d. Mr. Shirey presented the Legislative Committee Report.

**IV. FY 2017 Budget Presentation and Approval**

- a. Ms. Hallman presented the finalized KIPP Delta FY 17 budget; Mrs. Houseworth made a motion to approve the budget until October 2017 when the Board will have a better understanding of the organization's finances; Mrs. Cunningham seconded; the motion was approved unanimously.

**V. Facilities and Financing Update**

- a. Mr. Colburn presented on the organization's facilities finance and construction efforts. He answered questions from the Board on the topic.
- b. Mr. Wood made a motion calling for the approval of the USDA loan terms for Helena constructions efforts; Mr. Mitchell seconded; all eight members approved.
- c. Mrs. Cunningham made a motion calling for the approval of a resolution not to exceed a \$9,900,000 loan at a rate to be approved by the USDA; Mr. Nurnberg seconded; all eight members approved.

**VI. Bobby Williaham Update**

- a. Mr. Shirey provided an update on Bobby Williaham, a student who was formerly placed on a suspended expulsion in January 2016 for violence against a KIPP Delta staff member.
- b. The board resolved to take no action at this time on changing Mr. Williaham's status as he has not at this time met all of the conditions of his suspended expulsion, including not completing all of his homebound service assignments at the required proficiency.

**VII. Adjournment**

- a. There being no other business, Mrs. Cunningham motioned to adjourn the meeting. The meeting adjourned at 6:03 p.m.

Minutes respectfully submitted by Chintan Desai, July 19<sup>th</sup>, 2016.