



REQUEST FOR PROPOSALS (RFP)
General Liability, Umbrella, Flood, Directors and Officers, and Workers' Comp
For KIPP Delta Public Schools-All Locations

Release Date: March 15, 2017
Proposal Deadline: Friday, April 14, 2017

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KIPP Delta Public Schools is accepting proposals for the General Liability, Umbrella, Flood, Directors and Officers, and Workers' Comp policies for the 2018 school year. All policies will need to go into effect on July 1, 2017.

- The awarded insurance agent **MUST** have and maintain an e-mail account with a valid email address for communication between KIPP and the awarded vendor.
- The awarded insurance agent must be licensed to write business in the state of Arkansas.

The Project will be awarded to the lowest and best overall proposal for each location that most meets proposal specifications. The proposal(s) will be weighted and evaluated by KIPP Staff Members who will perform their due diligence in completing the evaluation.

The proposal will be awarded based on pricing which is the major determinant factor; however, the experience and overall service are also important and shall play a large role in the award. Our intent is to award this comprehensive RFP to the best overall, most responsive, competitive proposer(s). Our desire is for the awarded vendors to provide comprehensive service for all insurance needs.

***Accept or Reject Proposals:** KIPP Delta Public Schools reserves the right to waive any formalities and accept or reject proposals, upon the evidence (or determined by KIPP) before or after the proposed opening, that a proposer is not necessarily qualified by experience, is not in a position to perform the work specified in the time allotted, or upon evidence of collusion with intent to defraud or other illegal practice. All proposals are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.



KIPP DELTA PUBLIC SCHOOLS

415 Ohio Street
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Arkansas, 72342

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Fax: 870.753.9440

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***Funding:** This RFP project is ultimately subject to funding as with all KIPP RFP projects. KIPP is a tax exempt organization: Proposal cost must include any and all related sales and use tax. Although KIPP is tax exempt- the Proposer(s) are responsible for any and all sales and use tax for the materials and or equipment.

***Vendors Performance:** If at any time the primary awarded insurance agent fails to perform over the term of the agreement then: KIPP shall have the right to cancel insurance policies and then reserves the right to negotiate with the next best bidder.

***Invoicing Payments:** Payments will be made by the due date listed on the monthly invoice. All invoices must be reflective of the original RFP and vendors submitted proposal. KIPP desires to pay from itemized invoices and requires detailed itemized invoices per policy per month. Invoices must be reflective of the original proposal. KIPP will not be responsible for any "added" expenses (that have not been authorized in writing by KIPP Administration).



Coverage and Policies:

General Liability:

- **Commercial Property:**

- **Limits of Insurance:**

- \$2,000,000 General Aggregate Limit
 - \$2,000,000 Products/Completed Operations Aggregate Limit
 - \$1,000,000 Personal and Advertising Injury Limit
 - \$1,000,000 Each Occurrence Limit
 - \$100,000 Rented To You Limit
 - \$10,000 Medical Expense Limit

- **Property Coverage Details:**

Address	Occupancy Details	City	Building	Contents
210 Cherry St	Offices/Classrooms	Helena	\$300,000	\$150,000
201-221 Cherry St	School/Offices	Helena	\$4,000,000	\$571,200
R101-139 Pecan St	Gymnasium	Helena	\$3,110,000	\$100,000
101-139 Pecan St	Classrooms-Modular	Helena	\$100,000	\$10,000
101-139 Pecan St	Classrooms-Modular	Helena	\$100,000	\$10,000
101-139 Pecan St	Classrooms-Modular	Helena	\$100,000	\$10,000
101-139 Pecan St	Classrooms-Modular	Helena	\$100,000	\$10,000
101-139 Pecan St	Classrooms-Modular	Helena	\$100,000	\$10,000
101-139 Pecan St	Classrooms-Modular	Helena	\$100,000	\$10,000
415 Ohio	Office/Workshop	Helena	\$0	\$80,000
514 Missouri	Classrooms	Helena	\$1,580,000	\$300,000
320A Missouri	Classrooms	Helena	\$85,000	\$30,000
320B Missouri	Classrooms	Helena	\$85,000	\$30,000
411 Ohio Floor 2	Music Room	Helena	\$0	\$20,000
107 Walnut	Office/Bus Garage	Helena	\$410,000	\$25,000
1200 Byrum Road	Classrooms	Blytheville	\$2,588,058	\$300,000
215 Cherry St	Classrooms-Modular	Helena	\$60,000	\$5,000
215 Cherry St	Classrooms-Modular	Helena	\$60,000	\$5,000
629 Porter St	Schools-Vocational	Helena	\$0	\$30,000
422-424 Cherry St	Schools-Vocational	Helena	\$0	\$25,000
411A Ohio St Floor 2	Administrative Office	Helena	\$0	\$15,000
637 S Washington St	Classrooms	Forrest City	\$0	\$35,000
R637 S Washington St	Classrooms	Forrest City	\$269,000	\$40,000
1124 W Moultrie Drive	Classrooms	Blytheville	\$5,943,267	\$300,000
Total			\$19,090,325	\$2,121,200



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- **Commercial Auto:**
 - **Limits of Insurance:**

\$1,000,000 Liability
 \$5,000 Auto Medical Payments
 \$1,000,000 Uninsured Motorists
 \$25,000 Underinsured Motorists
 \$500 Comprehensive Deductible
 \$1,000 Collision Deductible

- **Auto Coverage Details:**

Garaging Location	Year	Make	Model	Passenger Capacity	Full VIN #
Helena	2003	Blue Bird	School/Transit Bus	30	1BAAHCPH73F208771
Blytheville	2002	International	Series 3000	30	1HVBGAAAX2A920276
Helena	1998	Thomas	School Bus	30	1T88G3B27W1162742
Helena	1997	Ford	CowlsB800	30	1FDPB80C5VVA25922
Helena	2006	Dodge	Caravan	5	1D8GP25R86B565530
Helena	2002	International	3000 Series	30	1HVBBABN62H528156
Helena	1999	GMC	Savana G35600	30	1GDHG31R3X1134336
Helena	1998	International	3000 Series	30	1HVBJABN9WA086474
Blytheville	1998	International	3000 Series	30	1HVBJABN1WA086467
Blytheville	2000	Blue Bird	School/Transit Bus	30	1BAAHCPA6YF089623
Helena	2000	Blue Bird	School/Transit Bus	30	1BAAHCPA1YF089626
Helena	2000	Blue Bird	School/Transit Bus	30	1BAAHCPA1YF089622
Helena	2000	Blue Bird	School/Transit Bus	30	1BAANCPA5TF089606
Helena	2000	Blue Bird	School/Transit Bus	30	1BAANCPA4YF089614
Helena	2003	International	3000 Series	30	1HVBBAAAN13H569474
Helena	2004	International	3000 Series	30	1HVBBAAAP34H656005
Helena	2002	Freightliner	Xline Shuttle Bus	30	4UZAUBV22CJ72355
Helena	2010	Ford Transit	Connect XLT	Service/ 5,000 GVW	NM0KS9BN5AT22895
Helena	2000	Blue Bird	School/Transit Bus	70	1BABNCPA8YF093394
Helena	2000	Blue Bird	School/Transit Bus	70	1BABNCPA1YF093396
Blytheville	2000	Blue Bird	School/Transit Bus	70	1BABNCPA5YF093398
Helena	2000	Blue Bird	School/Transit Bus	70	1BABNCPAXYF093395
Helena	2000	Blue Bird	School/Transit Bus	70	1BABNCPA0YF092904
Blytheville	2001	Blue Bird	School/Transit Bus	84	1BABNCPA61F097465
Helena	2001	Blue Bird	School/Transit Bus	84	1BABNCPA81F097466
Helena	2001	Blue Bird	School/Transit Bus	84	1BABNCPA31F097469
Helena	2001	Blue Bird	School/Transit Bus	84	1BABNCPAX1F097470
Helena	2000	Blue Bird	School/Transit Bus	84	1BABNCPA0YF091249
Helena	2000	Blue Bird	School/Transit Bus	84	1BABNCPA6YF091157
Helena	2000	Blue Bird	School/Transit Bus	84	1BABNCSA9YF089670
Blytheville	2001	Blue Bird	School/Transit Bus	84	1BABNCPA11F098605
Blytheville	2003	Blue Bird	School/Transit Bus	84	1BABNCPA23F207804
Blytheville	2003	Blue Bird	School/Transit Bus	84	1BABNCPA43F212602
Forrest City	2002	International	3000 Series	30	1HVBBAAAN42H528013
Forrest City	2002	International	3000 Series	30	1HVBBAAAN82H528014
Forrest City	2002	International	3000 Series	30	1HVBBAAAN82H528015
Helena	2002	International	3000 Series	30	1HVBBAAANX2H528016



Helena	2002	International	3000 Series	72	1HVBGAAN22A919896
Helena	2002	Freightliner	Chassis	72	4UZAAXBV12CJ30269
Helena	2002	Freightliner	Chassis	64	4UZAAXBV32CJ30273
Helena	2002	Freightliner	Chassis	64	4UZAAXBV62CJ30249
Helena	2003	Freightliner	Chassis	64	4UZAAXBV23CL71551
Helena	2008	Freightliner	Chassis	64	4UZABRCS78CY48351

- **Educators Protection Plus:**

\$1,000,000 Professional Aggregate Limit
 \$100,000 Defense Reimbursement
 \$300,000 Defense Reimbursement Aggregate
 \$2,500 Deductible

- **Sexual and Physical Abuse**

\$1,000,000 Aggregate Limit
 \$1,000,000 Each Abusive Conduct Limit

Umbrella:

\$5,000,000 Each Occurrence Limit
 \$5,000,000 Personal and Advertising Injury Limit
 \$5,000,000 Products Completed Operations Aggregate Limit
 \$5,000,000 General Aggregate Limit
 \$10,000 Retained Limit

Flood:

Address	City	Coverage	Deductible
320 A Missouri St	Helena	110,000.00	5,000.00
320 B Missouri St	Helena	110,000.00	5,000.00
514 A Missouri St	Helena	62,500.00	5,000.00
514 B Missouri St	Helena	62,500.00	5,000.00
514 C Missouri St	Helena	62,500.00	5,000.00
514 D Missouri St	Helena	62,500.00	5,000.00
514 E Missouri St	Helena	62,500.00	5,000.00
514 F Missouri St	Helena	62,500.00	5,000.00
514 G Missouri St	Helena	62,500.00	5,000.00
514 H Missouri St	Helena	62,500.00	5,000.00
858 Phillips St	Helena	500,000.00	5,000.00
207-221 Cherry St	Helena	500,000.00	1,000.00



Directors and Officers Liability:

- **Limits of Liability:**

\$1,000,000	Directors and Officers Liability Limit	Per Policy Period
\$1,000,000	Employment Practices	Per Policy Period
\$1,000,000	Aggregate, All Parts	Per Policy Period

- **Retention:**

\$25,000	Directors and Officers Liability Limit	Per Claim
\$25,000	Employment Practices	Per Claim

Workers' Comp:

- **Limits:**

\$500,000	Bodily Injury by Accident, each accident
\$500,000	Bodily Injury by Disease, policy limit
\$500,000	Bodily injury by Disease, each employee

- **Coverage Details:**

Annual Basis	Classification Code	Description
\$465,992	7380S	Drivers, Chauffeurs, and their helpers; N.O.C. Commercial
\$7,899,046	8868	Professional Employees and Clerical
\$743,191	9101	All Other than Professional and Clerical Employees



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KIPP Delta Public Schools General Liability, Umbrella, Flood, Directors and Officers, and Workers' Comp Proposal Transmittal Form

Name of company:

Location of Applicant's Main Office:

City, State, Zip:

Phone and Fax Numbers:

Contact Person:

Email address:

Phone Number:

By my signature below, I hereby represent that I am authorized to and do bind the applicant to the provisions of the attached Proposal. The undersigned offers and agrees to provide the specified services in accordance with the provisions set forth in the Request for Proposals (RFP). Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in awarding the contract.

Signature

Date

Proposal Due Date: April 14, 2017, before 4 p.m. Central Standard Time

Email, Mail or Deliver to:
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